

28<sup>th</sup> August 2016

*Assalaamu 'alaykum wa rahmatullahi wa barakaatuh*

Dear Parents/Guardians

We pray you are in the best of health and imaan. As we approach the month of Dhul-Hijjah, we wanted to take this opportunity to cover some points.

**1) Break for Eid:** Classes will be on hold starting the weekend leading up to 'Eid (Saturday 10<sup>th</sup> September) and will commence after the days of 'Eid (Saturday 17<sup>th</sup> September). This also include the weekday madrasah which will be on hold between the dates mentioned.

**2) Fees:** We kindly request that all outstanding fees are paid. Overdue fees need to be paid ASAP. If overdue fees are not paid you risk your children losing their place in the Madrasah.

**3) Drop offs and Pickups:** We are still having children arriving late for Madrasah. It is disruptive to the rest of the class as well as being detrimental to their learning. We request that children attend the Madrasah on time.

**4) Equipment:** We are continually having students arrive without their books or diaries. Please check your child has the correct equipment to take to their class.

If there are any questions regarding the above, please do not hesitate to contact us.

Jazaakumullahu Khayr

**Quran School Administrator**